

File No.: _____

Gate Directory: _____



Received Date: _____

☐ Walk-in ☐ Email☐ NEW ☐ Update**HOMEOWNER REGISTRATION FORM**

Dear Homeowner:

To ensure that your file is current and up to date, please complete and return this form with the appropriate information. The mortgage holder's information must be furnished to the HOA's Property Management office. If you own more than one home, please complete a form for each unit. You may email the form to pehoaguam@outlook.com.

Document submission for Homeowner/Tenants Policy - The board of directors has adopted as a standard policy that homeowners and new tenants must complete the gate registration and rules and regulations handbook and must be submitted to the management company within 10 -days from the date of move in. The board will impose a fine of **\$100.00** for not updating account accordingly.

If you have any questions, feel free to contact Pacific Rim Management during their office hours Monday through Friday from 8:00 am to 5:00 pm. Failure to return this document to the Management office may result in temporary suspension of gate codes. We appreciate your cooperation and understanding as we strive to maintain the appearance of Paradise Estates Neighborhood.

*Please Print Clearly***PROPERTY LEGAL DESCRIPTION:** LOT _____ BLOCK _____ TRACT _____**PROPERTY ADDRESS:** _____**Homeowner Name (s)** ¹⁾ _____ ²⁾ _____**Contact Numbers(s):** ¹⁾ _____ ²⁾ _____ ³⁾ _____**Email Address(s):** ¹⁾ _____ ²⁾ _____**Mailing Address:** _____

(If different from house address)

Gate Key Access Card(s): ¹⁾ _____ ²⁾ _____ ³⁾ _____ ⁴⁾ _____

(Last 5 Digits)

Vehicle 1:**Make:** _____ **Model:** _____ **Year:** _____ **Color:** _____ **Lic. Plt. #:** _____**Vehicle 2:****Make:** _____ **Model:** _____ **Year:** _____ **Color:** _____ **Lic. Plt. #:** _____**Vehicle 3:****Make:** _____ **Model:** _____ **Year:** _____ **Color:** _____ **Lic. Plt. #:** _____**Mortgage Holder:** _____ ☐ Copy of the Warranty Deed**Property Manager (if applicable):** _____**Contact #:** _____ **Email:** _____☐ **A Copy of your Management Agreement must be submitted to Pacific Rim Management.****Tenant Name(s):** ¹⁾ _____ ²⁾ _____**Contact Number:** ¹⁾ _____ ²⁾ _____**Lease Terms:** _____**Vehicle 1:****Make:** _____ **Model:** _____ **Year:** _____ **Color:** _____ **Lic. Plt. #:** _____**Vehicle 2:****Make:** _____ **Model:** _____ **Year:** _____ **Color:** _____ **Lic. Plt. #:** _____**Paradise Estates HOA C/O Pacific Rim Management, Inc.****841 S. Marine Corps Drive Ste. 104 Tamuning, Guam 96913**Email: pehoaguam@outlook.com Website: www.paradiseestateshoa.com Office: 671-646-7746