

File No.: _____

Gate Directory: _____



Received Date: _____

Walk-in Email

Immediate Programming

Signed House Rules

GATE ACCESS REGISTRATION HOMEOWNER/TENANT INFORMATION

Please provide the pertinent information to be programmed into the gate access system. **Programming is done every 3rd Wednesday of the month and information must be received the Monday prior to, by 5 pm. UNSCHEDULED OR IMMEDIATE PROGRAMMING request will be charged \$50 and must be paid prior to programming.** This form must be completely filled out and accompanied by the house rules acknowledgment page and submitted to the HOA Management by the homeowner or property manager to pehoa@homerep.net . *Please take note that the HOA and Management can only accept request from the homeowner or authorize representative.* If you have concerns or requests, you must communicate them to your landlord and they will contact the HOA management. Neighborhood information and updates are available on our website www.paradiseestateshoa.com.

Date: _____

New Update

Paradise Estates Address: _____

Homeowner Name: _____

Property Manager: _____

Email: _____

Contact Number: 1) _____ 1) _____ 1) _____ 1) _____

* NO OFF ISLAND NUMBERS

Gate Access Card # 1) _____ 2) _____ 3) _____ 4) _____
(Last 5 Digits)

Mailing Address: _____

TENANT INFORMATION

Tenant Name(s): 1) _____

2) _____

Contact Number: 1) _____

* NO OFF ISLAND NUMBERS

2) _____

Email: _____

Gate Access Card # 1) _____ 2) _____

(Last 5 Digits)

(Last 5 Digits)

Lease Term: _____

VEHICLES

Vehicle 1:

Make: _____ Model: _____ Year: _____ Color: _____ Lic. Plt. #: _____

Vehicle 2:

Make: _____ Model: _____ Year: _____ Color: _____ Lic. Plt. #: _____

Vehicle 3:

Make: _____ Model: _____ Year: _____ Color: _____ Lic. Plt. #: _____

For Office Use Only

1.) Name: _____ Ph. No: _____ Code: _____ GC# _____

2.) Name: _____ Ph. No: _____ Code: _____ GC# _____

3.) Name: _____ Ph. No: _____ Code: _____ GC# _____

4.) Name: _____ Ph. No: _____ Code: _____ GC# _____

Processed: QB _____ ODK _____ INV# _____ FILED _____